



WYCOMBE
DISTRICT COUNCIL

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Queen Victoria Road
High Wycombe
Bucks HP11 1BB

Council

Date: 10 October 2016
Time: 6.30 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe, Bucks

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, District Council Offices, Queen Victoria Road, High Wycombe on 10 October 2016 at 6.30 pm to consider the business set out in the Agenda below.

Ms K Satterford
Chief Executive

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Agenda

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1	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2	MINUTES To approve as a correct record the minutes of the meetings of Council held on 18 July 2016 (attached)	1 - 20
3	DECLARATIONS OF INTEREST To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.	

Members are reminded that if they are declaring an interest they

should state the nature of that interest whether or not they are required to withdraw from the meeting.

4 CHAIRMAN`S ANNOUNCEMENTS

To receive such communication as the Chairman of the Council may wish to make.

5 QUESTIONS FROM MEMBERS OF THE PUBLIC

Written questions may be asked of the leader or any Cabinet member if submitted to the Head of Democratic, Legal and Policy Services no later than 12 noon on Monday 3 October 2016.

Questions will be submitted in the order they which they were received.

A questioner will have a maximum of 1 minute to ask a question and the answer shall not exceed 3 minutes. Any Questioner may put one supplementary question without notice within a maximum time of 1 minute and the answer may not exceed 2 minutes.

6 QUESTIONS FROM MEMBERS

Questions to the Leader or any Cabinet Members must be submitted by 12 noon on Monday 3 October 2016. Questions shall be taken first from the Group Leaders of the political parties who shall be entitled to ask on initial Leader`s question, including the right to adopt another Member`s question from his/her group, of which written notice shall have been given to the Head of Democratic, Legal and Policy Services prior to the meeting.

The order of questions shall then permit the first question from each other Councillor to be asked before any subsequent questions from the same Councillor. One question will be taken in turn from the same Councillor unless there are no other questions to be asked.

Every Member asking an oral question is permitted to ask one supplementary question without notice provided that it not substantially the same as a question that was put to a Council meeting during the past six months.

The appropriate member will respond to any questions remaining unanswered at the expiry of 30 minutes in writing. Any question remaining unanswered after 30 minutes will be answered within 10 working days in writing after the meeting by the appropriate Member and appended to the minutes of the meeting.

7 PETITIONS

(i) Council to receive any petition from a member of the public who lives, works or studies within the district or from a Councillor on his/her behalf as notified by the deadline of 5pm on Monday 3 October 2016.

(ii) Council to consider any petition already received that meets

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	the required number of signatures to qualify for a debate by Full Council. (The petition organiser will have 5 minutes to present the petition and then the Council will debate the matter for a maximum of 15 minutes and decide how to respond to the petition)
8	CABINET 21 - 26
	To receive the minutes of and consider any recommendations from the following meeting:
	Cabinet 19 September 2016
9	IMPROVEMENT & REVIEW COMMISSION 27 - 34
	To receive the minutes of and consider any recommendations from the following meeting:
	Improvement & Review Commission 14 September 2016
10	AUDIT COMMITTEE 35 - 42
	To receive the minutes of and consider any recommendations from the following meeting:
	Audit Committee 22 September 2016
11	HIGH WYCOMBE TOWN COMMITTEE 43 - 50
	To receive the minutes of and consider any recommendations from the following meetings:
	Special High Wycombe Town Committee 28 July 2016
	High Wycombe Town Committee 13 September 2016
12	PLANNING COMMITTEE 51 - 56
	To receive the minutes of and consider any recommendations from the following meetings:
	Planning Committee 29 June 2016
	Planning Committee 27 July 2016
13	QUESTIONS UNDER STANDING ORDER 11.2
14	COMMITTEE APPOINTMENTS/CHANGES
	To note the following changes to Committee membership in accordance with Standing Order 18(9):
	Councillor D Carroll to replace Councillor R Newman as Cabinet Member for Youth and External Partnerships

Councillor T Lee to replace Councillor Carroll as Deputy Cabinet Member for Housing

Councillor R Newman to replace Councillor T Lee as a member of the Improvement & Review Commission.

15 URGENT ACTION TAKEN BY CABINET OR INDIVIDUAL CABINET MEMBER

- (i) Lease of vacant Kingsmead Recreation Ground changing rooms by the Men in Sheds Community Project in Wycombe
- (ii) Addition to the membership of the Planning Policy Advisory Group
- (iii) Upgrade and refurbishment of the existing play area at Hughenden Park High Wycombe.

For further information, please contact Iram Malik on 01494 421204, committeeservices@wycombe.gov.uk